

**City of Kingston Arts Commission  
Meeting - Thursday, January 14, 2016 – 5:00 p.m.  
City Hall**

**MINUTES**

**Attendance**

Commission members in attendance were: Anne Bailey, Ruth Ann Devitt-Frank, Richard Frumess, Lara Giordano, Susie Linn, Linda Marston-Reid, Pablo Shine and Ward Mintz.

Micah Blumenthal was unable to attend due to a scheduling conflict.

**December Minutes**

Ward moved to approve the December minutes with one adjustment, which was to address the Mayor formally throughout because the minutes will be publicly posted on the City's Web site. Susie seconded the motion and all approved.

Ruth Ann will meet with Eric Tacti, the City's IT manager, for instructions on how to manage the Arts Commission pages directly. In the future, she will send a draft of the minutes to the Commission members via email, incorporate edits, and have a final set ready for approval at the next meeting. The minutes will be posted on the City's site upon final approval.

**New Meeting Time**

In order to accommodate work schedules, the regular monthly meeting time will be 4:30. Richard will alert City Hall.

**Commission Goals/Tasks**

As per Mayor Noble's request (see 12/2016 minutes), the Commission drew up a list of primary goals to accomplish during its first year:

- Adopt a formal resolution in support of the Arts District;
- Create a list of the City's existing arts resources;
- Create a comprehensive contact list of artists and craftspeople who reside/work in Kingston;
- Develop a list of businesses interested in exhibiting artwork, and a list of related issues to be considered when planning an exhibition (such as climate control, hours of operation, insurance, hanging requirements);
- Develop a plan to introduce the Commission to the community. Ideas include a "Meet-the-Commission" reception, and letting nonprofit groups know that we are available to attend board meetings to learn how we can help them.

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### **ArtPlace Funding Opportunity**

Letters of Intent for the annual ArtPlace funding opportunity are due on February 12. All agreed that the Commission should submit a proposal to, at the very least, bring the City's creative place-making efforts to the funder's attention. In order to make the deadline, the group agreed to meet informally on Monday, February 1, 5:00 p.m. to discuss project ideas. The meeting will take place at Susie Linn's home, 18 Hone Street. Susie will resend the ArtPlace e-announcement, and everyone is asked to come prepared with concept ideas.

Susie will participate in the February 2 Webinar about the RFP.

Ward suggested we check with other community groups to determine if others plan to apply this round because part of our job is to unify entities. Collaboration is particularly important to this funder.

### **Arts District Steering Committee**

Richard announced that Ray Curran is the new Chair of the Arts District Steering Committee, and Kitty McCullough and Kevin Godbey are the new Co-Chairs. Richard, Anne, and Ruth Ann will remain active on the Steering Committee.

### **Arts District Presentation to the Common Council**

Arts Commission members are asked to attend the Common Council Caucus in support of the Arts District presentation on February 1 at 7:00 p.m. (following the meeting at Susie Linn's home).

### **Committees**

Discussion about committee structure did not take place as planned. It should be moved to the February meeting.

### **Further Discussion About Project Ideas**

This was originally raised as a discussion topic for January, but did not make it onto the agenda. Since it overlaps with the ArtPlace project, the discussion will continue on February 1 and also be added to the agenda for the next Arts Commission meeting on February 11.

### **Next Arts Commission Meeting**

The next Arts Commission meeting will take place on **Thursday, February 11 at 4:30 p.m.** Richard will confirm the date and conference room with City Hall. He is unable to attend that day, so Lara will prepare the agenda and lead the discussion.

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## **New Business**

Linda presented everyone with Certificates of Appreciation from Ulster County Executive Mike Hein for their service on the Arts Commission.

## **Assignments**

Members are asked to come prepared with ideas for a brainstorming session at the next meeting. We will also discuss possible committees and committee structure.

## **Summary of Important Dates**

- Monday, February 1, 5:00 p.m.:  
Informal Meeting - ArtPlace Project Ideas (not open to the public)
- Monday, February 1, 7:00 p.m.:  
Arts District Presentation to Common Council (not open to the public)
- Tuesday, February 2:  
ArtPlace Webinar (Susie Linn only)
- Thursday, February 11:  
Arts Commission Monthly Meeting (open to the public)
- Friday, February 12:  
ArtPlace Letter of Inquiry Due

The January 14 meeting adjourned at 6:40 p.m.